

Mentor Request Script

#1 Personal relationship - You already have a relationship with the person you are emailing



Hi // Dear // Good Morning

I hope you're well.

For a while now I've been in need of a mentor for both personal guidance and professional support.

Having started [**Insert specific example**] whilst [**insert the challenge you are facing**], I've realised areas for improvement and gaps in my knowledge that could only be filled by someone with more experience.

I know you are incredibly busy and your time is valuable which is why I'm committed to putting in the work required to make this new potential relationship effective and long lasting.

As you would know, I value your [**insert trait, value, habit or skill**] which is why I could only think to ask you to be my mentor if you had capacity.

I was hoping this was something we could discuss.

Let me know

Kind regards // Many thanks // Best wishes

Your name



What Matters CIC

Mentor Request Script

#2 Cold call - You have no relationship with the person whatsoever



Hi // Dear // Good Morning

I hope you're well.

For a while now I've been following your journey in **[insert the expertise or reason you are drawn to this person. Add why they specifically have inspired you/your journey]** need of a mentor for both personal guidance and professional support.

Having started **[Insert specific/s]** whilst **[insert the challenge you are facing]**, I've realised areas for improvement and gaps in my knowledge that could only be filled by someone with more experience.

I don't know if you already mentor young adults however due to your expertise in **[insert skill/niche]** and my goals/ambitions in **[insert relevant link]** it would be great to open a conversation around mentorship if you had capacity. I know you are incredibly busy and your time is valuable which is why I'm committed to putting in the work required to make this new potential relationship effective and long lasting.

I look forward to hearing from you.

Kind regards // Many thanks // Best wishes

Your name



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#3 The mutual or maybe - You have met them a few times but don't have a close relationship with them just yet



Hi // Dear // Good Morning

I hope you're well.

Having met/spoken to/ hearing you **[insert relevant place/scenario]** I really resonated with **[Insert specific point or thing that you've dwelt on]**.

Having started **[Insert specific example]** whilst **[insert the challenge you are facing]**, I've realised areas for improvement and gaps in my knowledge that could only be filled by someone with more experience. **[Reinforce the relevance of your previous point which leads to your ask]**

I would really value your opinion on **[insert specific question]** and potentially open a conversation around mentorship if you had capacity. I know you are incredibly busy and your time is valuable which is why I'm committed to putting in the work required to make this new potential relationship effective and long lasting.

I look forward to hearing from you.

Kind regards // Many thanks // Best wishes

Your name



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